

Idaho State Elks Association Second Vice President Handbook



Steve Meier, Past State President	2016-2017
Curt Neely, Past State President	1995-1996
Keith Mills, Past State President	2006-2007
Ed Sanman III, Past State President	2013-2014

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Introduction

Congratulations again!!!. You made it through your first year and no longer need to carry “The Chicken” to major events. You are now the Second Vice President of the Idaho State Elks Association. Hopefully, after your first year, you are ready for additional responsibilities to become more visible as an important leader and guide to moving our state association forward. However, to be this leader requires a greater role in the association, local lodges, state committees and state project than last year.

As your responsibilities increase, your attention to detail needs to increase. By now, you should know everything about how the Board of Directors, state project, state association and committee’s function. If not, find out **NOW**. Further, you should have a greater commitment to the association and more importantly, the membership.

Now for some quick items. First, if you have not started, you need to begin saving for when you become State President. This year, you should save another \$500. Set it aside in a separate account because you will need it soon.

Second, similar to last year, you have significant responsibilities and need to allocate 6 hours every week to perform your tasks well. In addition, you need to attend the Idaho State Convention, Winter Training Session, DD clinics, your regional hoop shoot and state project meetings at the convention (they are not optional this year). If possible, you should (but are not required) attend other state conventions and the National Convention. As discussed earlier, this year is designed for you to become visible to the membership throughout Idaho and other states. It is important that other members learn who you are and that you are considered a leader in the State Association.

As discussed last year, throughout this process you need to remember “Your most important responsibility as a Vice President is to consider the membership when making any decisions.” That is, you represent the membership. So, listen to what they are saying. Once done, begin working with the State President to develop plans that can be presented to others in the state leadership team. In this way, you will be able to identify issues, build a consensus, and make changes the membership requires.

However, for the remainder of the day, relax, enjoy the moment, begin to introduce yourself to people you do not know for tomorrow the work begins.

Steve Meier, Past State President, Idaho State Elks Association, 2016-2017

Responsibilities

1. The Membership

As discussed previously in the Third Vice President's manual and repeated here, the first and most important responsibility while being a state officer and following your tenure is to remember that you always represent the membership. That is, as a state officer, you are always on point whether in your own lodge, at state conventions, in public, etc. Thus, everything you say, activities you participate in, how you behave, how you dress, how much alcohol you drink, etc. is being ALWAYS monitored by the membership and public!!!

Like last year, stand in front of a full-length mirror. Can you look yourself in the eye and say you are working hard for the Idaho Elks State Association? If so, fantastic! If not, make the required changes to be successful this year at your position. Note: It is difficult to view and honestly analyze your strengths and weaknesses. However, when you do, you can make changes (even if minor ones can be significant). Remember, you are who the membership sees. If you remember this viewing and recognize who you are, you will not make a major error in how you are viewed by others.

As Second Vice President, you represent the station of the Esteemed Loyal Knight whose motto is Justice. As discussed, you represent the state association to the public and your role within the Loyal Knight's Chair is important. This year your focus is on becoming visible, remaining in control of situations, and helping others do so as well. Remember, one incident can change the impression of others towards the entire organization (State and Elks in general). Thus, how members act and behave is your primary focus during this year. So, shut down the off-colored jokes, gossip, aspects that could be considered sexual harassment, etc. by members in the association. Further, work to reduce overconsumption of adult beverages as well. Be a role model for others to emulate in your thoughts, words, and deeds.

Pictures

Like last year, when pictures are being taken and you have a beverage, make sure adult beverages are always behind you. Further, always look behind you, never have an adult beverage visible when others are taking other pictures and always be careful when having dinner with beverages. Again, your image is how you are perceived by visuals and your actions, not your intentions, feelings or thoughts.

2. State Project

By now you should know everything about the State Project, the board, and how everything functions. You need to promote that project to the members in your district, ensure they understand what is happening with various initiatives and needs it may have. Contact the State Project Chair for specific details.

3. Resources

This year you also have a new task, to understand the Grand Lodge manuals and reports. Consequently, you need to start reviewing the following materials in the Grand Lodge Website and various subsections:

A: Elks National Foundation

The Elks National Foundation is the primary funding source for many Elks programs and its impact to the state association and local lodges is huge. You need to understand how ENF operates, how it raises funds, the numerous programs it offers, and importantly, the various grants lodges can apply for. To do so, you need to **STUDY, NOT SKIM** the following sections in the ENF website and review the others.

1. **ENF Grants:** Understand the difference between Gratitude, Promise, Beacon and other grants. You do not need to understand how to write a grant (there is training available for that), but instead, know the due dates (which change), the focus areas, and support that can be provided (e.g., Grants Coordinator). Brief information about these grants is provided in the Appendix of this document.
2. **ENF Scholarships:** In addition to ENF grants, you need to understand the ENF scholarship system and how it works. Look at the different types and deadlines. Put those deadlines on your calendar and send email reminders to lodges and members about these scholarships.
3. **Other ENF Programs:** Review other ENF programs, how to contribute, etc. Make sure you understand Lodge Assistance grants in detail. This is one program area where a lot of members make mistakes.

B: Members Only Section:

After reviewing the ENF site, you now need to review the Grand Lodge "Member's Only" section. To do so, log in and review the following sections:

1. **Reports Section:** The reports section is critical for you to review and understand. It tells you about delinquencies, ENF donations and numerous other reports. Three key reports are: The Annual Membership Report (last year's information), Five-Year Membership Trends Report, and Lapsed Membership Totals Report. Then, click on the CLMS Reports button. Here, review the CLMS Membership Snapshot (Data updated every week) and

CLMS Projections report. Specifically, examine the number of new members that have been initiated, numbers / percentages of delinquents, etc.

- 2. Manuals Section:** Within the Member's Only section, there are numerous Grand Lodge manuals under a variety of committees. Begin reviewing them. You do not need to know them in detail, but you should be familiar with them and the aspects in each. The most important is the Virtual Membership and Marketing Manual found under the Membership Toolkit button. It has numerous items related to publicity, membership recruitment and retention techniques, scripts, marketing techniques, etc. Many of these materials are boiler plated for easy cut and pasting into documents (e.g., press releases). Also, at the very top, click on the social sharables materials. Here you will find a variety of materials for posting into various websites.
- 3. Other Manuals:** Once done, click on the Member's Only Manual's button. Here you really need to review every manual in the Fraternal, Accident Prevention, and Auditing and Accounting sections.

4. Visitations

Like last year, you are expected to visit all lodges in your district at least once and preferably more. To assist with these visits, the state association provided you with funds for your travel expenses. However, as you found out, these funds did not totally compensate you for your visits; especially if you made multiple visits. Like last year, you will be expected to supply MapQuest or receipts for fuel to the Board of Director's member managing the state budget.

During these visits you need to meet with the members and discuss various issues, meet the membership, identify potential problems, and generally, gather information about how the lodge is doing.

Procedure

- A. Set up your schedule with the Exalted Rulers of lodges two weeks following the Grand Lodge Convention. You should coordinate with the District Deputy so as not to conflict with their schedule. If possible, you should try to make your visitations in the late summer and fall to avoid winter travel.
- B. Notify the State President of your travel schedule.
- C. During your visit you need to discuss the following issues:
 1. Status of the state project with the membership.
 2. Promote the submission of grants to support lodge activities.
 3. Discuss the advantages of and submission of grants to ENF.
 4. Promote membership and why it is important to be an Elk.

5. Communication with Lodges

Like last year, you are considered the liaison between the ISEA President and your district. As you discovered, it is important to keep a good line of communication with all the lodges and state committee chairs in your district. Further, you need to keep in good communication with the other state officers as well.

If you worked hard last year, you should be having regular contact with the local lodges in your district and should have met the new ER and their officer team at the DD clinic. Make sure you have their correct contact information.

Procedure

If you have not done so, immediately contact the Exalted Ruler and provide them with your name, email address and phone number.

Once you have returned to your residence, provide the Lodge Secretary with the same information. Have the Lodge Secretary put your name on their monthly lodge bulletin list and invitation list to major events held at their Local Lodge. Try to make at least two or three of these events in your district during your year.

Update your Excel distribution list of the names, email addresses and phone numbers of all Lodge Secretaries and Exalted Rulers.

At least once between conventions, you should provide a brief ½ page comment to the lodges in your district.

6. District Deputy Clinic Attendance

Like last year, you need to attend both District Deputy Clinics in your district. During these visits be attentive to the issues being described by the Exalted Rulers and other lodge representatives. Specifically ask yourself, are these the same issues that you identified last year. If so, identify these issues and discuss them with the State President and Board of Directors. This year, make sure you have identified a plan to address these issues and discuss them with the BOD at the Winter Training Session.

Pay close attention to the plans and goals laid out by the GER.

Finally, once done, do a brief presentation on a topic of your choice.

Procedure

Contact the District Deputy two weeks following the convention and identify the time and location of the DD clinic to be held in your area.

Ask the DD permission for 10-15 minutes to do a presentation on a topic of importance..

Create a small presentation with bullet points that you can give to the membership. As before, do not do this presentation “Off the cuff: or “wing it.” This is your second time in front of this group. Make sure you impress them with your performance.

7. Relationship with the State President

Last year was a year of learning for you. By now you should have a better working relationship with your fellow Board of Director’s members and State President. This year is where you should be working with the State President to resolve problems that you have identified.

After working to resolve various issues that may arise, the leadership team may implement all or parts of proposals you are discussing. Remember, once discussion is finished and consensus reached, you need to support that decision in public. All disagreements must occur behind closed doors away from the membership. If necessary, some issues may be brought to the floor for additional discussion. However, in most instances, the leadership team needs to put on a united front. Be aware of how important this approach is for the membership and the association in general.

Committees:

This year, the State President will ask you to begin working and taking on more responsibility by having you oversee several state committees. This year your committee assignments will be:

Americanism.

C-Note Program (if applicable).

Government Relations.

National Veterans Service.

These committees take a bit more work than the last committees you were responsible for. Like last year, review the state constitution to understand what each committee is responsible for. For the Government Relations committee, you should also review the Grand Lodge manual as well.

8. District Hoop Shoot

If possible, you should attend the district hoop shoot if held in your district.

9. State News Bulletin and Other Media Articles

Last year, you may have submitted articles to the media. This year you need to step it up a notch and make more frequent articles that can be sent to the local lodges and media.

10. Summer Convention and Winter Training Session

Summer Convention

This year, because you have more responsibility as Second Vice President, you need to have significantly better reports to be presented in the business session than at your last state convention. Have specifics ready to discuss in meetings with the officers, advisory committee, and the general business session.

Tasks

A. Meeting People:

As Second Vice President, your focus at this year's convention is to meet people. Unlike other members, for you during your tenure as a state officer, social gatherings are not just for pleasure, they are also for work. If you see someone you do not know, talk to them. You should try to meet at least 10 NEW people you have never met during each evening and talk to them for a minimum of 5 minutes (Total about one hour of your social time). You will not remember everyone's name, but the most important thing is that they know you and will be willing to reach out to you.

B. Identification of Lodge Members and Balloting of Association Candidates

Like last year, before or during the first break of the business session, you will contact all Exalted Rulers in your district, provide them with a delegate form, and solicit the correct number of Elk attendees that will be attending the business session on Friday. This identification is so that you will have the correct number of ballots for voting. Once the information is collected, you will provide that information to the State Secretary.

On Friday morning before the business meeting, you need to recheck with each ER to determine if there have been any changes to their number. At the first break the State Secretary will provide you with ballots for the election. These are then provided to the ERs. You must check to ensure the correct number of ballots are given to the ERs and returned to you. Once received, these will be given to the State Secretary. Correct following of the balloting procedure is critical since one vote can change the outcome of an election.

C. Exhausted Roosters

Like last year, you will be attending the Exhausted Roosters social event. However, this year you should make some sort of small speech and thanking everyone for the work they do. During this period, you should also help the Third Vice President to ensure the event is successful.

Procedure

During **January**, you should contact the Third Vice President and discuss the Exhausted Rooster's Social event. Cue them in about what to expect and offer to help. Issues to review are the menu and how to handle adult beverages.

D. The Rooster

Upon your installation, you will need to give the State Rooster to the Third Vice President and review what should be done with it. Make sure you have signed it with a Sharpe before handing it over.

E. Your Picture:

Immediately following your installation, you need to have your picture taken by the State Photographer. You then need to have 6/8 or 8/10 framed picture sent to each lodge in your district. Do not use your same picture from last year unless the second one is very bad.

Winter Training Session

This year you take on a totally different role at the Winter Training session. Specifically, you need to become an EXPERT in some area of the association because you may be asked to present on the topic over the next three years. Discuss your potential topic with the Winter Session Coordinator. You also need to assist the Third Vice President in helping with the Saturday Afternoon Social and Eleventh-Hour Toast Contest.

In addition, provide feedback about how lodges in your district are doing to the State President and Board of Directors. Provide specifics and suggestions for assistance.

Optional Social Hour on Saturday

On Saturday of the Winter Training from 3-5, you **may** be asked to host a social get together for the membership as a final wind down of the day.

Procedure

- A. Identify the host lodge chair.
- B. Contact the Winter Training Session Coordinator. They will be familiar with what is required in relation to logistics.
- C. Develop a potential menu of hors d'oeuvres and light snacks.
- D. Contact the First Vice President and collect remaining adult beverages that were used in the previous winter session.
- E. Inventory the adult beverages.
- F. Send a letter to all local lodges in Idaho requesting ERs bring one bottle of adult beverages, case of beer, or food for the event. A potential letter is included in Appendix B. Make a list of all items and ensure there will be enough food and beverages.
- G. Discuss the event with the Winter Training Session Coordinator. It is strongly suggested that the bartender is TIPs trained. Determine the numbers of beverages given to each person, how to record numbers of beverages given to each person (e.g., Tickets, wrist bands, counting system), etc. Punching holes in wrist bands works best. Make sure you have enough staff to handle this aspect of the event.
- H. Host the event.
- I. Clean up.

As part of this process, identify people who will help you. That might include Past President's spouses, the First Vice President, family and/or other Elk members. Finally, make sure you have and use a bartender. This is not a free pour and consume mass quantities event. Have a monitor and use a counting procedure or tickets. Have lots of good food and cut people off if necessary. Good bartending TIPs protocols need to be enforced at this event.

11. Time Needed to be Successful

As indicated earlier, this year is one for you to be more sociable, continue to learn, and generally have a good time hosting events. However, as observed throughout this document, there are tasks that need to be accomplished. This takes time. For you at this stage, you need to allocate about 6 hours per week to accomplish the required tasks beyond your visits and planning for the various functions. Schedule specific periods of time in your calendar every week for just Vice President stuff

and remain consistent and persistent. Doing so will make it easier to get things done and develop a pattern as you advance into the other officer chairs.

Being a Vice President in the state association is serious business and you need to take it as such. This position is not just to be sociable. You represent the membership of the association, are responsible for a multi-million dollar in projects, and have a lot to learn before you become First Vice President. If you want to have a successful President's year, start taking the time now. You cannot catch up by the time you get there. There are too many tasks to accomplish.

12. Communication

Last year, you were asked to work on your presentation skills if that is not in your skill set. Have you done so? **If not, start Today.** It is critical that you can present well in front of large groups.

Other Information

State Uniform

The state uniform is the Navy-Blue blazer, White shirt or blouse, Idaho State Elks Tie or Scarf, Medium Gray Slacks or Skirt, Black Socks or Nylons (if appropriate), Black and shined leather shoes (closed toe with a 3-inch heel or less for women).

In token of our appreciation for the men and women in our military, we have designated Fridays at state events as "Red Shirt Fridays." The "Red" color designates "Remember Every Deployment." Thus, Red shirts or blouses are worn on Friday with the current State Elks tie or scarf.

These products are purchased from a state clothing vender by the National Convention Chair. These items need to fit and look good on you. So, if necessary, go to a good clothing store to get correct measurements. Remember, you represent the state organization with other officers to the membership and public. You set the standard. If you look sharp the membership will look sharp and activities and events go well. The opposite applies as well.

Saving for the Future

This year, like last year, you need to be saving for when you become State President. This year it is suggested you save \$700 (\$58.50/month). Place it into a separate account for when you become State President. If you begin now, you will have plenty of funds to cover everything you want to do without significantly impacting your personal budget in the future.

Final Closing Remarks

Last year, you learned how being a state officer is a great honor that must be taken humbly and honorably. Last year, in our closing remarks, we asked you to read the initiation ritual and reflect on each position. Hopefully, you have done so, made some changes in your life, and incorporated these changes into the association.

As you take on more responsibility, this year will be a bit more work for you than last year. However, we know you can accomplish these tasks well. The key is become more organized. Utilize the schedules we recommend, use technology to help you, and listen to the Past State Presidents and your fellow state officers and trustees.

One thing you also need to begin practicing is delegation with oversight. This can be done with the committee chairs you are responsible for. This is a critical element you need to learn as you progress as an officer. Start with some basic things but practice it.

We hope your year goes well and wish you the best.

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Calendar Page / Things to do

June

- a. Update your Excel Spreadsheet.
- b. Contact all ERs and Lodge secretaries. Provide contact information, get on their mailing lists, etc.
- c. Get your framed picture to the local lodges in your district.
- d. Learn about ENF, Grand Lodge manuals, etc.
- e. Send letters to ERs and secretaries regarding all grants. See Appendix A.

July

Following the Grand Lodge Convention

- a. Contact the DD. Identify the time and location of the DD clinic.
- b. Contact the lodges in your district to schedule visitation times.
- c. Contact the State President and provide them with your schedule.
- d. Learn more about the association, duties of different groups, review more committee manuals from the GL website.

August

- a. Send an email to ERs and Lodge Secretaries regarding the grant deadline dates for state grants
- b. Attend the District Deputy Clinic.

September

- a. Send a letter to the lodges regarding the Winter Training Session.
- b. Send letter to the State Newspaper Chair if required.
- c. Contact your committee chairs to see how they are doing.
- d. Start becoming an expert in some topic area.

October

- a. Send an email reminder regarding the Winter Training Session to lodges in your district.

November

- a. Attend the Winter Training Session.
- b. Attend as many break-out sessions as possible.
- c. Present on a specific topic if asked.
- d. Assist the Third Vice President with the social activity if applicable.

December

- a. Take a break.
- b. Make reservations at the convention hotel for the Idaho State Summer convention.

January

- a. Attend the Regional Hoop Shoot if possible.
- b. Contact the Third Vice President regarding the Exhausted Roosters Social event.
- c. Contact your committee chairs.
- d. Send a letter to your local lodges.

February

- a. Attend the District Hoop Shoot in your district.
- b. Send a letter to the new ERs. Identify when their installation will be done and when.

March

- a. Send an article to the State Newspaper if necessary.
- b. Attend lodge officer installation ceremonies if desired.

April

- a. Contact the Third Vice President and check on Exhausted Rooster's party.
- b. Contact your committee chairs.
- c. Attend the District Deputy Clinic.

May

- a. Take a break.
- b. Review Scripts for the June Convention.
- c. Make a final report to be read on the convention floor.

June

- a. Attend State Convention.
- b. Meet more people.

Appendix A

Example of an Initial Letter to Exalted Rulers for State Grants

Notice of Intent for Exalted Rulers

The Idaho State Elks Association (ISEA) is an organization designed to support _____.

Currently, the ISEA is soliciting proposals from local lodges for _____. Proposed projects can range up to, but not exceed \$_____ per Local Lodge. Funds provided for a project may be less than proposed.

These projects are designed to _____

Process

1. Application materials are to be received or postmarked no later than _____.
2. Application materials will be reviewed by the ISEA Board of Directors.
3. All decisions for awards will be announced at the Winter Training meeting in November.

Appendix B

Reminder Letter to Local Lodges Regarding Grants

Hello all,

This is a reminder that ISEA Grants are due in _____. Note that these grants provide solid opportunities for Lodges to _____.

This is a perfect opportunity for your local Lodge to _____.

Interested parties are invited to visit the Idaho Elks Rehab website @, www.idahoelksrehab.org or the Idaho State Elks Association website @ www.idahoelks.org. A PowerPoint presentation describing the process and additional information can be found on both sites

Sincerely,

Appendix C
Letter to Lodges
Food and Beverages for Winter Training Session
Social Event (If Applicable)

Hello all,

At the Winter Training Session in November, I am hosting a social relaxation gathering Saturday afternoon. I am requesting each lodge bring some food, a bottle of an adult beverage, or a case of beer to assist with this event. I will provide plates, napkins, glasses, etc.

If your lodge is willing to participate, please send me an email informing me of what type of item you plan to bring.

Thank you

Sincerely,

Your name, Vice President N, S, or E

Appendix D

Information Regarding Grand Lodge / ENF Grants

- 1. Beacon Grants**
- 2. Gratitude Grants**
- 3. Promise Grants**
- 4. Freedom Grants**
- 5. Community Investment Grants**

Beacon Grants

For Continuing Projects

Do Not Need to Meet the Per-Member Giving Goal

Cannot be split between two projects.

Look for five things.

1. **New:** If your Lodge has not received a Beacon Grant before, it must be used to start a project that the Lodge has never previously funded. If your Lodge received a Beacon Grant in the past, it should continue that project.
2. **Ongoing:** Project must be something repeatable that the Lodge is committed to continuing on a weekly, monthly, quarterly, or annual basis. Funds should be used in the same manner every year.
3. **Elks-led:** Project requires hands-on Elk involvement. The Lodge should be in charge of the grant funds and project details.
4. **Charitable:** All CIP grants must be focused on helping those in need and addressing local issues. The project cannot benefit only the Lodge or Lodge members.
5. **Active Project:** Beacon Grants cannot be used as donations of funds and supplies. Elks should be actively serving the community. If people see Elks doing good things, they'll be inspired to join!

Due Dates: Check the ENF website for actual dates.

Applications usually become available online July 1.

Applications must be submitted before the project takes place.

Applications usually close March 31

Project activities must be completed by July 31

Final Report Forms are due August 31

Gratitude Grants

Only for Lodges that Meet the Per-Member Giving Goal.

Can Get a \$500 Bonus

Gratitude Grants offer an opportunity for Elks to think about how best to strengthen their community. Gratitude Grants are the ENF's way of saying thank you to every Lodge **that meets the National President's per-member-giving goal**, so start planning your grant today! The possibilities are endless!

Can be used to:

Serve Veterans

Support local, charitable activities.

Partner with students

Other things

See the ENF Website for more details

Use to raise the Lodge's profile, energize membership, encourage former members to return to the fold, and gain the notice of people.

Due Dates:

Applications usually become available online July 1

Applications must be submitted before the project takes place.

Applications usually close May 31

Funds must be spent by July 31

Final Report Forms are due August 31

See ENF website for more details

Promise Grants

Do Not Need to Meet the Per-Member Giving Goal.

Awarded to the First 500 Applicants

Must be Youth Oriented

Promise Grants are \$2,500 grants available to the **first 500 Lodges** that apply for an eligible charitable youth activity.

They should follow each of the following objectives:

- **Active:**
 - Lodge members should be actively involved in the planning and execution of the project.
 - All funds should be used in direct support of the project and cannot be solely a donation of funds or supplies.
- **Engaging:**
 - Projects should give youth and Elks a chance to come together and should focus on serving youth who are at-risk or underserved.

Promise Grants are a great opportunity for Lodges to act as a positive influence in their communities by hosting projects that build the character and competence of local youth.

Due Dates:

Usually, the grant cycle begins July 1.

Only award 500

Must be spent before July 31.

Final Report Forms are due by August 31

Freedom Grants

Do Not Need to Meet the Per-Member Giving Goal

Focus on Veterans

Only 180 Projects are Funded

Are designed for Elks Lodges to hold projects that serve veterans and active-duty military members.

Are competitive

- Are awarded to Lodges whose projects are judged to best serve the needs of veterans and/or active-duty military members.
- Meaningful Elk involvement is strongly encouraged and increases chance of approval.
- Must focus on one of these five areas of increased need:
 - Employment
 - Homelessness and Housing
 - Military Families
 - Health
 - Educational Support

Due Dates:

Applications usually become available on July 1

Are usually due by July 31 at 12 p.m. (noon) Central Time.

Recipients are announced in September.

Must be used between September 2016, and July 31

Final Report Forms are due by August 31.

Community Impact Grants

Do Not Need to Meet the Per-Member Giving Goal

Up to \$10,000

Limited Number

Used for Large Scale Projects

Once an application is submitted, it cannot be edited.

Very Competitive

Must put in the work to get one.

Used to make a significant and meaningful difference in the community through a charitable project.

Used to fund a large-scale, ongoing service project—a project that will address unmet needs and inspire Lodge members to get involved and actively serve the community.

Please note that to be eligible for an Impact Grant, Lodges must be in full compliance with the Grand Lodge per-capita assessment, Section 16.010. This refers to Grand Lodge requirements and does not relate to the ENF.

Lodges should use Impact Grants for ongoing, Elks-led projects that address problems in Elks communities.

Intended to raise the Lodge's profile in the community and inspire new members to join a Lodge that's making a difference.

Due dates:

Application usually opens July 1

Has a hard due date (review the ENF Site for the date)

Usually Announced in late October.

Projects begin in January and end the following December